



## Document and Information Request

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

Information requested: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of request: \_\_\_\_\_

Amount Enclosed \_\_\_\_\_ per Appendix A fee schedule

**Receipt of copies:**

Signature: \_\_\_\_\_

List of materials received: \_\_\_\_\_

Date of receipt: \_\_\_\_\_

ACWWA employee signature: \_\_\_\_\_

Requests must be turned in during regular business hours or mailed to:

Arapahoe County Water & Wastewater Authority

13031 E. Caley Avenue

Centennial, CO 80111

ACWWA will make every effort to provide requested information within 3 working days of this request. Payment must be received before request is filled. Prices apply to all faxes, e-mails, mailed copies, or hand delivered copies.

**EFFECTIVE April 14, 2010**

## Fee

Board Packet	0.25	Per Page
Copy of Rules and Regulations	0.25	Per page
Copy of Appendix A	0.25	Per Page
Wide Format Plans	7.00	Per page
Copy of Authority Master Plans	80.00	Per plan
Document Copies	0.25	Per page
<b>Public Records Research</b>	<b>As listed</b>	<b>Per hour (rounded to the nearest ½ hour)</b>
Engineering Staff	Hourly Rate & Benefits	Per Hour
Operations/Plant Staff	Hourly Rate & Benefits	Per hour
Administrative Staff	Hourly Rate & Benefits	Per hour
Management	Hourly Rate & Benefits	Per hour
Legal / Contactor	At cost	