
RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: May 13, 2009

13031 E Caley Ave
Centennial, CO 80111

ATTENDANCE:

Present were Directors: Hap Henderson, Rod Bockenfeld, Doyle Tinkey, Linda Lehrer, Marie Mackenzie, Jim Dyer and Alan Leak. Also in attendance were: Gary Atkin, Jennie Achee, Martin Stegmiller, Arnie Reil, Steve Witter, Barbara Townsley, Patty Pratt, Patrick Reed, Jeff Brooks, and Legal Counsel Rick Kron of Grimshaw & Harring. Guests: Guy Williams, Frank Jackson and Alden Clark, Cross Diamond Electric; Wayne Lorenz, Wright Water Engineering; Bert Bondi, Bondi and Company; Pat Mulhern and Joby Rittenhouse; Cottonwood Water and San and Inverness Water and San; Brian Downing and Jay Trego, DLT&V; Dan Petramala and Bill Veydovec, Arber and Assoc.

CALL TO ORDER:

Director Henderson called the meeting to order at 9:09 a.m. in the Arapahoe conference room of the Arapahoe County Water and Wastewater Authority office at 13031 E. Caley Ave, Centennial, CO 80111. Director Mackenzie led the Pledge of Allegiance.

ADOPTION OF THE AGENDA:

A motion was made by Director Lehrer and seconded by Director Mackenzie to adopt the agenda as presented in the board packet. The motion passed 7 to 0.

PUBLIC FORUM:

Director Henderson and the board recognized ex-Director Mulhern who recently resigned from the ACWWA board. He served on the board for many years and the dedication and work by Mr. Mulhern has proven to be invaluable to ACWWA. Mr. Mulhern expressed appreciation for the opportunity to serve and acknowledged the positive changes that have been made within the organization throughout the years.

CONSENT AGENDA:

A suggestion was made by Director Henderson to move Item No. 4F (Revisions to Rules and Regulations) off the Consent Agenda in order to have the opportunity to discuss the item during the General Business agenda. Discussion took place between board and staff regarding a few items on the Consent Agenda for clarification purposes. A motion was made by Director Lehrer and seconded by Director Tinkey to approve the consent agenda with the modifications. The motion passed 7 to 0 with Director Leak recusing himself from the vote regarding the minutes as he was not at the meeting last month and 4G due to a potential conflict of interest. The consent agenda consists of the following items:

1. Approval of Meeting Minutes for April 8, 2009.
2. Approve payment requests for April 2009.
3. Approve revisions to the Employee Handbook.
4. Approve recommendation from PDAC Committee :
 - A. Approve Intergovernmental Agreement between ACWWA and Cottonwood Regarding CCC-4 well usage.
 - B. Approve Task Order for Engineering Services with Burns and McDonnel for TPQ Well Piping Design
 - C. Approve Task Order for Engineering Services with Burns and McDonnel for Antonoff Well Piping Design
 - D. Approve Task Order Modification to Wright Water Engineering Services for Regulation 84 Reuse Water Requirements
 - E. Approve Task Order with Wright Water Engineering for Stormwater Sampling Program
 - G. Approve Task Order Modification to WRC Engineering Services for Caley Gravity Main Upsizing Project
 - H. Approve Public Easement use by SEMSWA

GENERAL BUSINESS ACTION ITEMS:

Item No. 5A – Revisions to the Rules and Regulations

Mr. Brooks addressed the board concerning the revisions to the ACWWA Rules and Regulations. A motion was made by Director Dyer and seconded by Director Leak to approve the changes to the Rules and Regulations. The motion passed 6 to 0. Director Henderson was not present when the vote was taken.

Director Henderson returned to the meeting.

Item No. 5 – Discussion and Presentation by Mark Shively, President of the Douglas County Water Resource Authority

Mr. Shively presented information to the board concerning the Douglas County Water Resource Authority. Interaction took place between the board and Mr. Shively regarding issues related to water.

Item No. 6 – Discussion and Presentation of the Draft 2008 Audit by Bondi & Company

Mr. Bondi presented the draft audit to the board. A motion was made by Director Lehrer and seconded by Director Leak to approve the draft 2008 audit. The motion passed 7 to 0.

Item No. 7 – Discussion and Possible Action Regarding the Appointment of a Designee to the HDR Settlement Conference

Mr. Atkin and Mr. Kron explained to the board that legal counsel has a need for the board to appoint a designee to the HDR settlement conference who has full settlement authority. A motion was made by Director Henderson and seconded by Director Bockenfeld to appoint Director Dyer as the designee to the HDR Settlement Conference giving him full authority to settle. The motion passed 7 to 0.

Item No. 8 – Discussion and Presentation of ACWWA SCADA Master Plan by Brian Downing of DTL&V

Mr. Downing gave a presentation of the SCADA master plan to the board. A motion was made by Director Dyer and seconded by Director Henderson to approve the SCADA master plan. The motion passed 7 to 0.

Item No. 9 - Discussion and Possible Action Regarding SCADA Integration – Phase 1 Project

Mr. Downing also presented the SCADA Integration – Phase 1 Project. Discussion took place between Mr. Downing and the board regarding the details of integration. The Finance Committee will be updated periodically with a breakdown of the savings due to the SCADA project. A motion was made by Director Tinkey and seconded by Director Dyer to approve the SCADA Integration – Phase 1 contract at the cost of \$160,000. The motion passed 7 to 0.

Item No. 11 – Discussion and Possible Action Regarding Bronco’s Non-potable Water Line Inter-Governmental Agreement with Arapahoe County

A motion was made by Director Dyer and seconded by Director Henderson to approve the Bronco’s Non-potable Water Line IGA with Arapahoe County subject to legal review. The motion passed 7 to 0.

Director Dyer left at 11:28

Director Bockenfeld left at 11:28

Item No. 10 – Discussion and Possible Action Regarding Chapparral Pump Station Final Design

A motion was made by Director Tinkey and seconded by Director Mackenzie to approve the Wright Water Engineering, Inc. work order WW-0007. The motion passed 5 to 0.

Item No. 12 – General Manager Report

Due to the length of the meeting, Director Henderson asked Mr. Atkin to report on key items.

- F. Intern Program Update – Ms. Townsley and Mr. Stegmiller gave an update to the board regarding the internship program. ACWWA is currently partnering with Red Rocks Community College (Water Quality Management Program) to provide a learning environment for enrolled students.
- H. Investment Update: CDARs – Ms. Achee briefed the board on CDARs.
- A. Update on South Metro Water Supply Authority – Mr. Witter spoke to the board concerning the Prairie Waters tour, which is coming up in June.

Mr. Atkin offered a tour of the JWPP for several establishments.

The board concluded that the discussion concerning the transfer of the SEMSWA MS4 permit should take place at a future board meeting.

A motion was made by Director Lehrer and seconded by Director Leak to continue the board meeting past 12:00 noon. The motion passed 5 to 0.

Discussion took place regarding the SDF documents received from SEMSWA.

Item No. 14 – Engineering Report regarding Bronco’s Parkway Expansion

Director Leak updated the board regarding the Bronco’s Parkway Expansion and the savings to the taxpayers by partnering with Arapahoe County.

ADJOURNMENT:

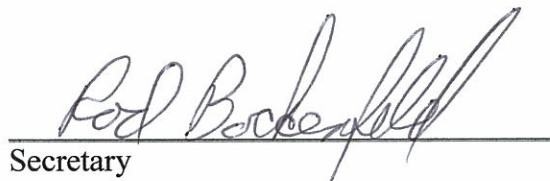
A motion was made by Director Tinkey and seconded by Director Lehrer to adjourn the meeting at 12:14 a.m. The motion passed 5 to 0.

Approved: June 10, 2009

ARAPAHOE COUNTY WATER AND
WASTEWATER AUTHORITY


President

ATTEST:


Secretary