
RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: October 10, 2007

13031 E Caley Ave
Centennial, CO 80111

ATTENDANCE:

Present were Directors: Hap Henderson, Marie Mackenzie, Doyle Tinkey, Pat Mulhern, Linda Lehrer, Alan Leak, Rod Bockenfeld, Jim Dyer and Bart Miller by phone. Also in attendance were: Gary Atkin, Jennie Achee, Will Koger, Barbara Townsley, Martin Stegmiller, Arnie Reil, Heather Beasley, Les Nelson, and Legal Counsel Rick Kron of Grimshaw & Harring. Guests: Mitch Chambers, Inverness Water and Sanitation District; Roger Hartman, THC

CALL TO ORDER:

Director Hap Henderson called the meeting to order at 9:07 a.m. in the Arapahoe conference room of the Arapahoe County Water and Wastewater Authority office at 13031 E Caley Ave, Centennial, CO 80111. Mr. Gary Atkin led the Pledge of Allegiance.

ADOPTION OF THE AGENDA:

A motion was made by Director Leak and seconded by Director Miller to adopt the agenda. The motion passed 9 to 0.

PUBLIC FORUM:

ACWWA recently was awarded the Environmental Management System Bronze Award and the Board recognized Mr. Nelson for his efforts as the EMS Program Director.

CONSENT AGENDA:

Director Henderson requested Item No. 3A to be moved off the consent agenda to be discussed after Item No. 11. He also requested the Easement Acquisition with Pegasus be the first item of discussion General Business Action Items. An addition of Cornerstar Easement will be added as Item No. 7A.

Director Henderson requested a correction to Resolution No. 2007-05 before the resolution is approved. A motion was made by Director Bockenfeld and seconded by Director Lehrer to approve the consent agenda with the changes mentioned. The motion passed 9 to 0. The consent agenda consists of the following items:

1. Approval of Meeting Minutes for September 12, 2007
2. Approve payment requests for September, 2007
3. Approve PDAC Committee recommendations:
 - A. Approve a Professional Services Agreement with HDR Engineering for Design Services Relating to Project P-26, Well Improvements
 - B. Approve Easements for Effluent Return Lines, ACWWPID Project P-25
4. Approve Finance Committee Recommendations:
 - A. Approve Lien Powers Resolution
5. Approve Personnel Committee Recommendations:
 - A. Approve Health Reimbursement Plan Amendment
 - B. Approve Pension Loan Payment Resolution
 - C. Approve ACWWA Family Medical Leave Act Policy
 - D. Approve ACWWA Policy for Employee Payment of Benefits While on Leave

GENERAL BUSINESS ACTION ITEMS

Item No. 6A – Pegasus Easement

Mr. Chambers addressed the Board. He reviewed information regarding the Pegasus Easement in detail. A motion was made by Director Tinkey and seconded by Director Dyer to approve the counterproposal by Pegasus as presented by Mr. Chambers with the Board approval by Inverness. The motion passed 9 to 0.

Item No. 6B – Annual Performance Evaluation for the General Manager

The Personnel Committee has been assigned the task of an annual performance evaluation for the General Manager.

Item No. 7 – ACWWPID Project P-25 Effluent Return Line to Inverness

Ms. Beasley reviewed the bids for the ACWWPID Project P-25, Effluent Return Line to Inverness with the Board. Staff recommended that the Board award the project to Scott Contracting. A motion was made by Director Henderson and seconded by Director Tinkey to award the construction contract for the ACWWPID Project P-25 Effluent Return Line to Inverness to Scott Contracting if approved by the Inverness Board. The motion passed 9 to 0.

Item No. 7A – Cornerstar Easements

Ms. Beasley addressed the Board reviewing the Cornerstar Easements and the Special Warranty Deed to Alberta Development. Staff recommends that the Board approve the vacation of the access easement and the granting of the well sites, by Special Warranty Deed, to Alberta Development. Mr. Kron noted that the version of the agreement to be signed was slightly different than the version passed out at the Board meeting. He went over the changes. A motion was made by Director Miller and Seconded by Director Mulhern to approve the Deed of Well Sites and Access Easement Vacation. The motion passed 9 to 0.

INFORMATION ITEMS AND REPORTS

Item No. 8 – ACWWA Capital Improvement Projects for 2008

Ms. Achee reviewed the 208 CIP with the Board and it will be reviewed again at the November Board meeting.

Item No. 9 – ACWWA 2008 Budget

Ms. Achee gave a presentation on the ACWWA 2008 draft budget to the Board.

Director Miller left the meeting by phone at 10:00 a.m.

A motion was made by Director Henderson and seconded by Director Lehrer to set a Public Hearing for November 14, 2007 at 9:00 a.m. for the presentation and possible adoption of the 2008 ACWWA Budget. The motion passed 8 to 0.

The Board took a break at 10:02 a.m.

The Board returned from the break at 10:13 a.m.

Item No. 10 – Board Workshop for 2008 Rates and Fees

Mr. Hartman gave a presentation to the Board regarding the 2008 rates and fees. Discussion took place between Mr. Hartman, the Board, and staff. Director Henderson stated that a Public Hearing will be held for November 14, 2007 at 9:00 a.m. to set the ACWWA rates and fees for 2008.

Item No. 11 – Chapparral Pump Station Design Error

Director Miller joined the meeting by phone at 11:35 a.m.

Ms. Beasley addressed the Board and explained the issue with the Chapparral Pump Station design. Staff is working with HDR to resolve the issue. The Board

referred the Chapparral Pump Station Design error to the PDAC Committee. A motion was made by Director Henderson and seconded by Director Dyer to tentatively approve a Professional Services Agreement with HDR on the 2006 Well Improvements Project, P-26, subject to satisfaction with HDR's response on the Chapparral Pump Station. The motion passed 9 to 0.

Item No. 13 – General Manager Report

C. Cherry Creek Project Water Authority Update


Mr. Atkin gave the Board an update regarding final payment for ACWWA's share of water rights purchased by CCPWA.

ADJOURNMENT:

A motion was made by Director Lehrer and seconded by Director Tinkey to adjourn the meeting at 11:51 a.m. The motion passed 9 to 0.

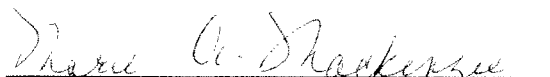
Approved: Dec. 12, 2007

ARAPAHOE COUNTY WATER AND
WASTEWATER AUTHORITY



President

ATTEST:



Secretary